

~~CONFIDENTIAL~~

6 January 1954

MEMORANDUM FOR: BSO, 1065 J BUILDING

SUBJECT : Item Justification

1. The following item is justified as stated herewith:

(a) (250) Folders Classfile Remington Rand, Third cut, collated all positions.

Item is required for use in the Budget and Fiscal office of WE Division. Their work includes the recording by project of project financial data, which in turn is divided for purposes of quick reference and efficiency, into several groups. It is therefore necessary that folders, as described above be provided. Standardized folders for WE/BF purposes, are extremely unsatisfactory from the viewpoint of efficiency and economy.

25X1A9a

WE/LO

Distribution:
Original and 2 - Addressee
1 - WE/LO
1 - WE/BF
1 - RI

Approved G. S. D.
2d 13 Jan 54

1350/0 1279-54 28 Dec 54

250 folders.

GENERAL SERVICES
OFFICE OF THE CHIEF

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TM 15 5 21 6W.24

RECEIVED